



City of Leawood

Job Posting

Do you have experience in accounts receivable?

Are you ready for the next step in your accounting career?

Do you want to continue to thrive and grow in your experience, training and education?

Think you have what it takes to excel in one of the Kansas City metro's most sought after communities?

**THE CITY OF LEAWOOD, KANSAS is looking for an
Experienced Accountant**

Why you should apply to be a part of the Finance Team at the City of Leawood as a Senior Accountant:

- The City of Leawood is in an exciting and dynamic period of internal growth and we are expanding the Finance team.
- Come on as the Senior Accountant in the Finance department where the team strives for excellence in their service to each other, fellow employees, the Governing Body and ultimately the citizens of Leawood.
- The Finance Team challenges and supports each other to grow personally and professionally.

Additional Information: The City of Leawood offers career development opportunities in which the employee could increase their experience, training, and pay. The position is eligible to receive merit based pay increases every year (merit increase up to 3.9% increase) and opportunities to continue to grow in the financial field. Employees also receive a Time In Service Bonus every three years of employment on their anniversary date equal to 5% of their annual salary.

Summary of the Position: The Senior Accountant is responsible for accounts receivable, journal entries, requisitions and purchase orders, budget transactions, capital assets and vendor and ACH account information. The Senior Account assists in the preparation of the monthly and annual financial statements performed in accordance with general instructions following accepted general accounting procedures, applicable laws and City policies under the supervision of the Finance Manager.

Minimum Requirements: Must possess a minimum of an Associates' Degree with emphasis in accounting from an accredited higher education institution with four (4) years of accounting experience. OR A Bachelors' Degree in accounting or a related field with degree from an accredited higher education institution plus two (2) years of accounting experience. Equivalent experience includes at least six (6) years of progressively responsible accounting duties.

Accepting Applications through Friday, November 17, 2023

Starting Rate of Pay: \$24.24 - \$31.25 / hourly, DOQ

(This is a non-exempt benefits eligible position.)

Ready to Learn More?

Visit the posting link located at careers.leawood.org.
